

**OFFICE OF THE DIRECTOR,
FIRE & EMERGENCY SERVICES, ASSAM, GUWAHATI.**

NOTICE INVITING TENDER

Sealed Tenders in **TWO BID SYSTEM** affixing Court fee stamp of Rs. 8.25 (Rupees eight and paise twenty five) only are invited from well established & reputed agencies, **for supply, installation, operation and maintenance of GPS Tracking System for Fire & Emergency Services Vehicles** as per Technical Specification and Terms & Conditions described hereunder. Bids shall be received by till **25th July'2014 up to 3.00 PM** and will be opened on the next working day at **3.00 PM**. The Bids may be sent by Speed Post/ Registered Post/ Courier Services or in person in sealed cover addressed to **“Director, Fire & Emergency services, Assam, Panbazar, Guwahati-1”**. Tenders received after the closing date & time shall not be entertained. The Director, Fire & Emergency Services, Assam shall not be responsible for any postal delay. Tender will also be available in departmental website i.e. www.asfso.org

1) LAST DATE FOR RECEIPT OF TENDERS:-

Sealed Tenders in 2(two) separate covers i.e. Technical Bid and Price Bid will be received till **25th July'2014 up to 3.00 PM** by the Director, Fire & Emergency Services, Assam, Panbazar, Guwahati-1.

2) ELIGIBILITY CRITERIA:-

- a) Bidder shall be an Original Equipment Manufacturer (OEM)/ authorized distributor of an OEM having at least 3(three) years experience in supply, installation and maintenance of GPS Tracking System.
- b) Manufacturer of the equipment must have ISO 9001:2008 certifications for design, manufacture and marketing of vehicle tracking device.
- c) Annual turnover of the manufacturer during the last 2(two) financial years shall not be less than Rs. 15,00,000/-.
- d) In case the bidder is an authorized dealer of the manufacturer, the bidders average annual turnover during the last 2(two) financial year shall not be less than Rs. 5,00,000/-.
- e) The bidders should have at least 2(two) years experience in supply, installation and maintenance of automatic GPS Tracking System.
- f) Any Company/ Firm/ Agencies which has been blacklisted either by the Tender Inviting Authority or by any State Government or Central Government Organization should not participate in the tender during the period of blacklisting.

3) TECHNICAL SPECIFICATION & SCOPE OF WORK:-

The “Technical Specifications” are given at **Annexure-I** and “Scope of Work” at **Annexure-II**.

4) TECHNICAL BID COVER “A”

The bidder should furnish the following in a separate cover herein called **“Cover A”**. Court Fee Stamp of Rs. 8.25 must be affixed.

a) **Earnest Money:-**

Bids must be accompanied by Earnest Money Deposit (EMD) in the form of Demand Draft/ Bankers cheque in favour of Director, Fire & Emergency Services, Assam payable at Guwahati. EMD submitted in any other form or bids without EMD shall not be entertained. The amount of EMD shall be Rs. 10,000/- (Rupees ten thousand) only. The EMD of the successful bidder shall be retained till completion of the works and shall not carry any interest. If the successful bidder fails to execute the agreement and/or fails to deposit the security amount within the specified time or withdraws his bid within the validity period of the bid, the EMD shall be forfeited. The EMD of the unsuccessful bidders will be returned within 30 (thirty) days after the finalization of the tender.

b) **Constitution of Company**

Documentary evidence of the constitution of the company/concern such as Certificate of Incorporation/Memorandum of Articles of Association/Partnership Deed etc. with details of the Name, Address, Telephone Number, Fax Number, e-mail address of the firm and of the Managing Director/ Partners/ Proprietor.

c) **Manufacturing/ Trade License**

Attested/notarized copy of valid Manufacturing License/ Trade License issued by the competent Licensing Authority.

d) **Power of Attorney to sign (of Bidder)**

Instruments such as Power of Attorney, Resolution of Board etc. authorizing an officer of the bidding firm to be enclosed with the bid and such authorized officer should sign the bid documents.

e) **Sales Tax/VAT and Service Tax Registration**

Attested/ notarized copy of Sales Tax/ VAT Registration Certificate and Service Tax Registration Certificate.

f) **PAN Card**

Attested/ notarized copy of PAN Card.

g) **Declaration**

Declaration in the form at **Annexure-III**.

h) **Details of Experience**

Information about GPS Tracking System supplied, installed and maintained in last three years in the format at **Annexure-IV** along with copies of work orders, completion/ performance certificates from the users.

i) **Quality Assurance Certificate**

Attested/ notarized copy of valid ISO 9001:2008 certification for design, manufacture and marketing of GPS Device.

j) **List of items quoted with manufacturer's name**

Details of offered GPS device with manufacturer's name in the format at **Annexure-V**.

k) Annual Turnover

Annual turnover statement for last 2(two) financial years i.e. 2012-13 & 2013-14 along with concurrent commitment for the current financial year in the format given in **Annexure-VI** and certified by Auditor/ Chartered Accountant. **In case the bidder is not a manufacturer then Annexure-VI should be separately filled in both by the bidder and the manufacturer.**

In case of non completion of 2013-14 annual turnover statement, please submit the return of 2011-12 & 2012-13 and take undertaking that the annual turnover statement of 2013-14 will be submitted within 60 (sixty) days from the date of Tender submission.

l) Details of Manufacturing Unit/ After Sales Service Facility

Details of Manufacturing Unit/ After Sales Service Facility in the specified format (Refer **Annexure – VII**).

m) Undertaking on fraud & corruption

Undertaking on fraud and corruption in the format **Annexure-VIII**.

n) Agreed Terms & Conditions (Bidder)

Agreed Terms & Conditions as per **Annexure-IX**.

o) Manufacturer's authorization

Letter from the manufacturer (on its letter head) authorizing the bidder (who is not a manufacturer) to submit a bid and subsequently negotiate and sign the contract with Tender Inviting Authority.

p) Signature and Seal on Each Page

The tender/bid document should be signed by the bidder in all pages with office seal and submitted with the bid.

q) Checklist of documents

A checklist (**Annexure-X**) for the list of documents enclosed with their page number. The documents should be serially arranged as per this **Annexure-X** and should be securely tied or bound.

The bidder shall put above documents in a sealed cover superscribed as "TECHNICAL BID – COVER "A" TENDER FOR SUPPLY, INSTALLATION, MAINTENANCE AND OPERATION OF GPS TRACKING SYSTEM FOR FIRE & EMERGENCY SERVICES VEHICLES DUE ON and addressed to the Director, Fire & Emergency Services, Assam, Panbazar, Guwahati-1, Assam.

r) Technical demonstration and presentation

The bidders will have to arrange for technical and practical demonstration of the samples of the item quoted after opening of Technical Bid at their own cost at the place and date to be fixed by the authority. The bidders who do not arrange/ participate in the technical and practical demonstration will be treated as rejected.

5) **PRICE BID – COVER “B”**

Cover “B” shall contain the Price Bid of the bidder.

(i) **Signature and Seal on each page**

Each page of the Price Bid should be duly signed by the bidder affixing the office seal.

(ii) **Signature on correction**

Bid should be typewritten neatly and every correction in the bid should be attested with full signature by the bidder, failing which the bid will be ineligible, corrections done with correction fluid should also be duly attested.

(iii) **Rates quoted**

The bidder shall submit the dully signed Price Bid (Cover-B) in a sealed cover in the format at **Annexure – XI**. The rates quoted shall be inclusive of excise duty, packing & forwarding charge, freight, transit insurance and any other charges. The amount of Tax/CST/VAT should be indicated separately.

6) **COVER FOR TECHNICAL BID & PRICE BID**

The two separately sealed covers (Technical Bid (Cover “A”) and Price Bid (Cover “B”) shall be placed together inside another cover which shall be sealed and superscribed as “TENDER FOR SUPPLY, INSTALLATION, MAINTENANCE and OPERATION OF GPS TRACKING SYSTEM FOR FIRE & EMERGENCY SERVICES VEHICLES DUE ON and delivered at the office of the Director, Fire & Emergency Services, Assam, Panbazar, Guwahati-1, Assam.

7) **OPENING OF COVER “A” AND COVER “B” OF TENDER**

(a) Bidders or their authorized representatives are entitled to be present on the date and time of opening of Technical Bid – Cover “A”.

(b) Only those bidders whose Technical Bids are found acceptable after technical and commercial evaluation will be invited to be present at the date and time of opening of Price Bid – Cover “B”. The price bids of bidders not found technically qualified will not be opened.

8) **VALIDITY OF OFFER OF SUCCESSFUL BIDDER**

The validity of offer of the successful bidder shall be at 1(one) year from the date of finalization of the order and the successful bidder will be bound to supply the items at agreed rates and terms during this period. This validity period may be further extended by 1(one) year with mutual consent.

9) **OTHER CONDITIONS**

(i) **Item Details & Quantity**

The details of items with specifications and scope of work are shown in **Annexure-I & Annexure-II**. The quantities mentioned are indicative and may increase or decrease as per requirement of Tender Inviting Authority.

(ii) **No Revision/Correction of Quantities**

No bidder shall be allowed at any time on any ground, whatsoever, to claim revision or modification in the quantities quoted by him. Representation to make correction in the tender documents on the ground of clerical error, typographical error etc., shall not be entertained after submission of the bids.

(iii) **Firm Delivery Schedule**

Firm delivery schedule shall be mentioned in the bid. Cross conditions such as "SUBJECT TO AVAILABILITY" "SUPPLIES WILL BE MADE AS AND WHEN CONSIGNMENTS ARE RECEIVED" etc., will not be considered under any circumstances and the bids of those who have given such conditions shall be treated as incomplete and will be summarily rejected.

(iv) **Execution of order**

Work should be executed directly by the successful bidder and not through any other agency.

(v) **Inspection**

Tender Inviting Authority or his authorized representative has the right to inspect the factories of bidders, at any point of time and also has the right to reject the tender or terminate/ cancel the orders issued, based on adverse reports brought out during such inspections. The bidder shall extend all facilities to the team to inspect the manufacturing process, quality control measures adopted etc., in the manufacture of the items quoted/ ordered.

(vi) **Road permit**

Fire & Emergency Services, Assam will not be responsible for arranging Road permits for shipment of goods. It will be the responsibility of the successful bidder to obtain Road Permits from the concerned authority.

10) **ACCEPTANCE OF TENDER**

(i) **Tender Evaluation**

The whole work will be on Turnkey basis. Tenders will be evaluated with reference to various criteria of technical bid and thereafter on the basis of the total landed price for Supply, Installation, Testing, Commissioning and one Year maintenance for determining the L1 (Lowest) price from amongst those

qualifying the technical bid stage. Conditional discounts shall not be taken into account for price comparison.

(ii) **Right to Reject Tender**

Tender Inviting Authority reserves the right to accept the tender or to reject the tender for all items or for any one or more of the items tendered at any point of time without assigning any reason.

(iii) **Tender Acceptance**

The acceptance of the tenders will be communicated to the successful bidder in writing.

11) **COMPLETION PERIOD**

- (a) Supply, installation, testing and commissioning of GPS devices in vehicles has to be completed within **30days** from the date of order. In case of any delay in completion of work, price reduction as indicated in the “General Contract Conditions” (GCC) shall be applicable.
- (b) In case the selected Contractor fails to execute the said work or related obligations within stipulated time, the Tender Inviting Authority will be at liberty to get the work executed through an alternative agency at the complete risk and cost of the contractor. Any additional cost incurred by the Tender Inviting Authority during such execution of the work shall be recovered from the Contractor.
- (c) If the cost of executing the work as aforesaid exceeds the balance payments due to the selected Contractor and the Contractor fails to make good the ‘additional cost’, the Tender Inviting Authority may recover it from the Contractor’s pending claims against any work in Fire & Emergency Services, Assam or in any other lawful manner.
- (d) The calculation of aforesaid ‘additional cost’ will be finalized by the Tender Inviting Authority at its sole discretion. The selected Contractors shall have no right to challenge the mode or amount relating to calculation at any forum.

12) **AS EXECUTED REPORT**

On completion of the work, the successful Bidder/Contractor shall submit Executed Report to the Tender Inviting Authority which will include photographs.

13) **GUARANTEE**

The equipments/systems Supplied, installed and commissioned shall be guaranteed against any and all defects in design, material, workmanship and performance for a period of at least 1(one) years from the date of commissioning of the equipments/systems. Guarantee certificate to this effect must be furnished along with the commissioning reports.

Should any defects develop during the guarantee period, it should be remedied promptly free of cost by the selected Contractor and all expenses for transportation of goods necessitated for such repairs or replacement shall be borne by the

Contractor. The guarantee period for such repaired/replaced goods shall again be 12(twelve) months from the date of commissioning.

14) **PAYMENT TERMS**

- (a) No advance payments will be made to the successful bidder.
- (b) 100% payment after supply, installation and commissioning of the system.
- (c) On completion of the work, bills/ invoices should be submitted in triplicate in the name of Tender Inviting Authority.
- (d) If any time during the period of contract, the price of rendered items is reduced or brought down by any Law or Act of the Central or State Government or by the bidder himself, the bidder shall be bound to inform Tender Inviting Authority immediately about such reduction in the contracted prices. Tender Inviting Authority is empowered to unilaterally effect such reduction as in necessary in rates in case the bidder fails to notify or fails to agree to such reduction in rates.
- (e) In case of any enhancement in excise duty due to notification of the Government after the date of submission of bids and during the validity period of contract, the quantum of additional excise duty so levied will be allowed to be charged extra as a separate item without any change in price structure of the product approved under the tender. For claiming the additional cost on account of the increase in excise duty, the bidder should produce a letter from the concerned Excise Authority confirming payment of additional excise duty on the goods supplied to the Tender Inviting Authority and also must claim the same in the invoice separately.

15) **ANNULMENT OF AWARD, FORFITURE OF SECURITY DEPOSIT & FRESH AWARD**

Failure of the successful bidder to comply with the requirements of signing of agreement and/ or submission of security deposit within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security/ EMD. Under such a situation, the proposal may be reviewed for award of the contract of the next lowest evaluated technically qualified bidder or go fo a fresh bid depending on the circumstance. In case it is decided to go for the next lowest bidder, negotiation may be considered to bring down their price nearer to the originally evaluated lowest bid.

16) **SAVING CLAUSE**

No suit, prosecution or any legal proceedings shall be against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of the tender.

17) **GENERAL CONDITIONS OF CONTRACT**

All terms and conditions stated in the attached document “General Conditions of Contract” (GCC) shall be applicable and shall form a part of contract.

GENERAL CONTRACT CONDITIONS

1) **Definitions:**

“Purchaser” means “Fire & Emergency Services, Assam”.

“Contractor” means a Person or Firm or Company, to whom the work order has been awarded”.

2) **Price Basis**

Contract prices shall be on FOR destination basis and shall remain firm & fixed till complete execution of the contract.

3) **Taxes & Duties**

In case of any enhancement of Taxes and/or Duties or levy of fresh Taxes/ Duties due to Statutory Act of the Govt. after date of submission of the tenders and during the contractual completion period, additional or fresh levies so imposed will be allowed to be claimed as extra without any change of the price structure approved under the tender. For this purpose, the Contractor shall produce a certificate from the authority concerned certifying that the item supplied falls under particular tariff resulting in addition/ fresh levies for the supplied item. However, the same shall not be borne by the Purchaser in case such levies become applicable after expiry of the contracted completion period stipulated in the contract. Further, in case a Contractor has been enjoying Excise Duty exemption on any criteria like turnover etc. and at a later date, during currency of the contract, even if Excise Duty becomes chargeable on goods manufactured, the same shall be to the Contractor’s account and will not be borne by the Purchaser.

4) **Packing, Marketing, Shipping & Documentation**

All consignments must be securely and appropriately packed and should conform to Standard Material Transport Regulations. The Contractor will be held liable for any damage to the goods due to insufficient or defective packing as well as corrosion due to insufficient protection. Each package shall be clearly marked with indelible paint with the **Work Order No. From** (name & Add.). To (name and Add.). Destination, Item Net & Gross Weight, case No. (Sl. No. of Total Cases) & Dimensions, and shall contain copies of dispatch documents and packing list.

5) **Transportation**

Transportation of goods and transit insurance up to the specified destination shall be in the Contractor’s scope.

6) **Weights & Measurements**

All weights and measurements recorded by the Purchaser on receipt of materials and on execution of job shall be treated as final and binding.

7) **Standards**

The goods supplied and works executed under the contract shall conform to the standards mentioned in the Technical Specifications and where no applicable standard is mentioned, the latest version of Indian Standard Institution of Bureau of Indian Standards shall be applicable.

8) Inspection and Tests

The purchaser or its authorized representatives shall have the right to inspect and/ or to test the goods to conform that quality is in accordance to the contract stipulations and shall have access to the Contractor's works/ premises and the power to inspect and examine the materials and workmanship of the goods.

9) Spare & Consumables

The Contractor shall make arrangements to maintain sufficient stock of essential spares and consumables to ensure proper maintenance of the system.

10) Maintenance

- a) After installation and commissioning of the equipment/ plant at site, the Contractor shall ensure satisfactory performance of the equipment/ plant for the period of time specified in the scope of work.
- b) The Contractor shall rectify defects developed in the equipment/ system/ plant within the Guarantee/ CMC period promptly. In case of Contractor does not rectify the defects within 3 days of the receipt of complaint, the Purchaser may restore the equipment/ system/ plant to working condition at the Contractor's expense.
- c) Frequent and unjustified delays in rectifying defects may lead to cancellation of the contract, recovery of losses and imposing of additional penalty. In such circumstances the Purchaser shall have full liberty to recover the losses/ penalty from the Contractor's pending claims, security deposit or in other lawful manner. The amount of losses/ penalty shall be decided by the Purchaser and will be binding on the Contractor.

11) Tools and Tackles

The Contractor shall provide all necessary tools and tackles for proper execution of work and operation/ maintenance of system after installation. The Purchaser shall in no way, be responsible for supply of any tools & tackles.

- 12) The successful tenderers shall have to deposit 5% security money of the total value of work order in the form of demand draft/ bank guarantee/ NSC/KVP pledged in the name of Director, Fire & Emergency Services, Assam, Guwahati before placing the formal order.

**Annexure to general Contract Conditions
(Form of Contract Agreement)**

THIS CONTRACT AGREEMENT is made

This day of month year

BETWEEN

(1) Name and Address of the Purchaser

AND

(2) Name and address of the Contractor

WHEREAS the purchaser invited bids for certain goods and ancillary services, viz., [insert: brief description of goods and services] and has accepted a bid by the Contractor for the supply of those goods and services in the sum of [insert: contract price in words and figures] (hereinafter called "The Contract Price")

NOW THIS AGREEMENT WITNESS AS FOLLOWS

- 1) In this Agreement works and expressions shall have the same meaning as are respectively assigned to them in the Condition of contract referred to.
- 2) The following documents shall constitute the Contract between the Purchaser and the Contractor, and each shall be read and constructed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Special Conditions of Contract
 - (c) General Conditions of Contract
 - (d) Technical requirements (including Technical Specifications and Scope of Work)
 - (e) The Contractor's Bid and original price Schedules
 - (f) The Purchaser's Notification of Award/ Work Order
 - (g) [Add here: **any other documents**]
- 3) In consideration of the payments to be made by the Purchaser to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the contract.
- 4) The Purchaser hereby covenants to pay the Contractor in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

For and on behalf of the Purchaser

Signed _____
In the capacity of [insert : **title or other appropriate designation**]

In the presence of _____

For and on behalf of the Contractor

Signed _____
In the capacity of [insert : **title or other appropriate designation**]

In the presence of _____

ANNEXURE – I

TECHNICAL SPECIFICATION

The GPS Device shall be a stand-alone GPS Tracking Device. The GPS Device(s) being proposed should comply or exceed the minimum specifications outlined hereunder.

Specifications of GPS Devices

1. Type 1 GPS Device with Internal GPS (Frequency L1 1560 – 1590 MHz) and GPRS antenna: Dual band ; Class 10, Device class B, TCP/IP Frequency band : L1 850/1900 MHz and 900/1800 MHz.
2. GPS Positional Accuracy : At least 5 m CEP
3. Internal battery (with minimum 6 hours backup)
4. IP54 or higher protection classification.
5. Temperature range : -10°C to +60°C
6. Capacity to store 15000 positional logs on the device's internal memory. These shall be transmitted to the server as soon as the connectivity is restored.
7. GPS receiver: Minimum 20 channel, with
 - Acquisition sensitivity : better than (-) 148dBm
 - Tracking Sensitivity better than (-)155dBm

TTFF Cold Start: <60 seconds,
TTFF Warm Start: <40 seconds
Protocols: standard NMEA0183, WGS-84
Device will be A-GPS complaint
8. Ports: At least two digital I/O ports
9. The device must be registered with Department of Transport (or equivalent) of any state/central government of India.
10. The device should work reliably on the vehicle battery connection (8Volts-32Volts)
11. Facility to configure parameters over the air (should be supported over SMS).
12. The GPS device should be capable of transmitting data with time gap of 10-12 seconds and should be configurable from the server side for higher time intervals.
13. Display LEDs to indicate health of device: The GPS device should have LED/ other visual indication for an end user to check whether device is working or not with respect to:
 - a) GPS fix being received
 - b) GPRS signal received
 - c) Power/ battery input
14. Alert on low battery condition (15% - configurable)
15. Alert on tampering with device.

Software Features

1. Software should have mobile website/ app to allow tracking via smart phone.
2. SIM card should be supplied and maintained by the bidder while ensuring maximum GSM network coverage in the concerned areas.
3. Application should have feature to set SMS alerts-it should be customised for different events. SMS need to be sent via server. Detailed report of SMS with delay in time and option to set SMS alerts to multiple numbers (atleast 5 numbers).
4. Online Software/ Website interface should allow tracking of all vehicles from same screen with options to search/ select individual centre/ zone and track all vehicles of each centre/ zone.
5. Software to allow multiple log-in with details of each centre with different username and multiple master username to track all vehicles.
6. MIS Reports and data backup for 365 days. Option to download data after 365 days to keep the record. Software should have a feature to download/ upload the data to see complete details of previous year.
7. **Server details** – Bidder need to manage the complete application on his server and include monthly charges for the same. Uptime of the application should be more than 99% and bidder needs to ensure data safety and privacy.
8. Application should have Google Maps for the tracking of vehicles. It should have option to see Google Earth View and Satellite view.
9. Vendor should make available a technical representative at ASFSO State Office for the technical demonstration and later during the implementation phase.
10. Geofencing and addition of point of interest (POI) should be possible.

IP Rights

1. Product design and firmware IP rights should be owned by the company.
2. Software solution code IP rights should be possessed by the company.

Support

1. Bidder to have registered office in Guwahati or authorised channel partner for providing prompt service and support.
2. Vendor has to provide necessary technical support firmware updates etc., throughout the warranty/ AMC period according to the application up gradation. Updates and upgrades should be free in the maintenance period.
3. The Service provider has to provide a replacement turnaround time of 48 hours since reporting of the issue.

Reporting Features

Some illustrative reports are detailed below. While this is not a comprehensive list, vendors are required to undertake a detailed study of the report requirements and the system should be able to configure easily and quickly new reports or context sensitive information that requires to be extracted out of the information elements stored in the system.

Sample reports:

1. Activity Report
2. Expected Delay/ Arrival report
3. Location report
4. Stop report
5. Idle Report
6. Trip Report
7. History Report (window showing path taken by vehicle)
8. Trip Performance Report
9. Trip-wise Journey Time Report
10. Over Speed Report
11. Distance travelled Report
12. Planned Trip Vs Actual Trip Execution
13. Over Speed Report
14. Fleet performance (utilization) daily/weekly/monthly.

ANNEXURE – II

SCOPE OF WORK

The broad scope of work would include supply, installation, commissioning of GPS Tracking System in No. This would inter-alia include

- (a) Supply of the complete system, including all necessary components, subcomponents, spares, consumables, tools & tackles etc.
- (b) Embossing of the equipments with Fire & Emergency Services “**Logo**” and inscription “**Fire & Emergency Services, Assam**”.
- (c) Commissioning of the supplied systems at the specified site.
- (d) The selected contractor shall provide two sets of Operation & Maintenance Manual in English language for all the systems.
- (e) Any additional works not covered above but necessary for the functioning of the system and required as per specification should be incorporated.
- (f) Training to the users for operation and maintenance of the system.
- (g) The GPS Set installed and commissioned shall be guaranteed for satisfactory performance for a period of **1** year from the date of commissioning.
- (h) The selected contractor shall be responsible for operation and maintenance of the GPS Set for a period of 1(one) year.

ANNEXURE – III

TENDER NO:

Date:

DECLARATION BY THE BIDDER

We, hereby declare that we have made ourselves thoroughly conversant with local conditions regarding all materials and labour of which we have based our rates for this work. The specifications and conditions for this work have been carefully studied and understood by us.

We hereby agree that the work will be executed within the cost mentioned in our financial bid and there will be no escalation in cost for any reason whatsoever. We also agree that if we fail to complete the work and drop in between **Fire & Emergency Services, Assam** shall have right to recover the full amount from us. We shall accept any amendments made by **Fire & Emergency Services, Assam** from time to time during total project completion period including 1 year Guarantee Period.

We are also committed to complete the work within the stipulated time period specified in the work order and will not ask for any further time extension.

We are bound to work as per Tender and work order issued by **Fire & Emergency Services, Assam** for this work with 1 year guarantee period. In case of failure in providing adequate service, we shall be responsible for any loss and for the action taken by competent authority of **Fire & Emergency Services, Assam** leading to black-listing.

We shall comply with the provision of Contract labour (Registration and Abolition) Act 1970, Minimum Wages Act 1948, Payment of Wages Act 1963, Workman's Compensation Act 1961, the Contract Labour(Registration and Abolition) Act, 1979 and all other related Acts and any modification thereof or any law relating thereto and rules made there under from time to time. **Fire & Emergency Services, Assam** shall not be responsible in this regard.

We shall be wholly responsible for any accident or any unusual/ unexpected circumstances occurring during the execution of work and also during the guarantee period of 1 year.

We hereby declare that there is no vigilance/ CBI or court case pending/ contemplated against us at the moment.

(Signature of the Tenderer)

Name: _____

Designation: _____

Seal:

Date:

Place:

ANNEXURE – VI**TENDER NO:****Date:****ANNUAL TURNOVER STATEMENT**

The Annual Turnover of M/S _____ for the past two years and concurrent commitment for the current financial year are given below and certified that the statement are true and correct.

Sl. No.	Year	Turnover in lakh
1.	2012-13	
2.	2013-14	
Total		= Rs. Lakh
Average of 2 years		= Rs. Lakh

Concurrent Commitment

Sl. No.	Contract Ref	Purchaser	Total Contract Value	Outstanding Value	Estimated Delay in Completion date

Date:

Signature of Auditor/ Chartered Accountant
(name in Capital Letters)

Seal:

ANNEXURE – VII

TENDER NO:

Date:

DETAILS OF MANUFACTURING UNIT/ AFTER SALES SERVICE

For supply of _____

- 1) Name of the manufacturer :
- 2) Full postal Address :
- 3) Telephone No./ Fax No. :
- 4) Email address :
- 5) Date of inception of business :
- 6) Registration No. & Date :
- 7) Issued by :
- 8) Valid till :
- 9) Details of manufacturing activity & item wise capacity :
- 12) Name of Govt. Department/ Pvt. Institutions : As per enclosure
to which the bidder already supplied the items with quantity value and supply period.
- 18) Has the bidder ever been blacklisted by any govt. agency? If yes, give details. :
- 14) Are any cases pending in the court relate to Any supplies? If yes, give details. :
- 15) Does the firm have the adequate facilities for Inspection and quality control Please give details. :
- 13) Does the firm have the adequate facilities for “After sales Service” in Assam or in the NE Region . Please give details of set-up. :

I, _____ Prop./ Partner/ Director of
M/S _____

hereby declare that the information given in this form is true and correct to the best of my knowledge & belief.

I/we agree to the Tender Inviting Authority forfeiting the Earnest Money Deposit and/or Performance Security Deposit and blacklisting us for a period of 5 years, if any information furnished by us is proved to be false at the time of inspection and non-compliance with terms and conditions of the contract.

I offer to supply the items mentioned in the schedule (enclosed in price bid) at the rates quoted therein. I agree to hold this offer for two years after finalization of contract.

SIGNATURE :
NAME & DESIGNATION :
DATE :
SEAL :

- ❖ The details of manufacturing unit shall be for the premises where items quoted are actually manufactured.

ANNEXURE – VIII**TENDER NO:****Date:****UNDERTAKING ON FRAUD & CORRUPTION**

We do hereby undertake that, in competing for (and, if the award is made to us, in executing) the contract for supply, installation, maintenance and operation of GPS System against the above referred tender we shall strictly observe the terms and conditions against fraud and corruption in force in the country.

SIGNATURE :
 NAME & DESIGNATION :
 DATE :
 SEAL :

ANNEXURE – IX**TENDER NO:****Date:****AGREED TERMS & CONDITIONS****A. Details of Bidder**

Bidder Name

Offer Ref:

Telephone No.:

Fax No.:

Contact person:

Signature:

E-mail:

B. Definitions

Sl. No.	Description	Vendor's Confirmation (Confirmed/ Noted/ Deviation furnished separately)
	C. Technical	
1	Confirm that you meet the eligibility criteria as per bid document and have furnished relevant documents	
2	Confirm acceptance of Technical Specification and Scope of Work as per Tender Document	

3	In case of deviations, confirm that the same have been highlighted separately.	
4	Confirm that literature and technical data, wherever applicable, have been enclosed.	
5	Confirm that all certificates/ documents furnished	
6	Confirm that Earnest Money Deposit (EMD) as per bid document has been furnished in Cover-A	
	D. Commercial	
1	It is noted that any deviations to the commercial terms and conditions shall lead to loading of prices or rejection of offer.	
2	Confirm that the quoted landed price is inclusive of cost of containers, packing & forwarding charges, freight, insurance and all duties and taxes viz. Excise Duty, sales tax/ VAT.	
3	Confirm furnishing of price break-up of each item showing basic price of item and Tax/VAT on %age of basic price to arrive at landed price in D2 above.	
4	It is noted that the statutory variations in taxes and duties within the contractual delivery period shall be borne by the purchaser.	
5	If there is any variation or fresh imposition of Excise Duty at the time of supply due to various reasons, including turn-over, confirm that the same shall be borne by supplier.	
6	If clause 5 above is not acceptable, advice maximum possible rate of additional ED chargeable; this shall be loaded to your price.	
7	Confirm that in case any new or additional duties and taxes are imposed after the contractual delivery date due to delays attributable to the supplier the same shall be borne by the supplier. This will be in addition to Price Reduction for Delay in Delivery.	
8	Confirm acceptance of Price Reduction Schedule for delay in delivery @ 0.5% of delayed value of goods per week of delay or part thereof subject to maximum of 10% of the total order value.	
9	Confirm acceptance of Delivery/ Completion Period as indicated in the bid document.	
10	Confirm acceptance of relevant payment terms specified in the bid document.	
11	It is noted that delivery period, price reduction, termination etc. are subject to Force Majeure Condition as stipulated in the bid document.	
12	Confirm that the quoted priced shall remain firm & fixed till complete execution of the order.	
13	a) In case you are a manufacturer confirm that the prices quoted are not higher in any respect than prices offered to other Govt. Departments/ Organizations. b) In case you are a dealer/ distributor/ authorized agent, confirm that the prices quoted are as per manufacturer's price list with appropriate discount.	
14	Packing/ forwarding, transportation, loading/ unloading and insurance are supplier's responsibility. However, to protect the items from physical damages and/or	

	deterioration due to weather during transit, supplier to ensure proper packing & handling arrangement. Please confirm compliance.	
15	Confirm that security deposit of 10% of the total order value in the form of a Bank Guarantee from a nationalized Bank shall be furnished, which will be valid till expiry of the Guarantee period.	
16	Confirm acceptance of Repeat order within 24 months from the date of initial order at same price and terms & conditions.	
17	In case of material having shelf life, confirm that you have declared the same with the expiry date. Also confirm that such materials shall be dispatched within 30 days from the date of manufacture.	Not applicable
18	It is noted that the purchaser would disown any responsibility/ liability towards irregularity, contravention or infringement of any statutory regulations including those of patent, on manufacture or supply of goods covered by the order.	
19	Terms and conditions indicated in this format shall not be repeated in the bid. Terms and conditions indicated elsewhere and contradicting those in this format shall be ignored. Confirm compliance.	
20	Confirm that you shall observe the highest standard of ethics during bidding and in case favoured with an order, the execution of the order will be completed, without resorting to any fraud, corruption and/or coercion.	

SIGNATURE :
NAME & DESIGNATION :
DATE :
SEAL :

ANNEXURE – X

TENDER NO:

Date:

CHECK LIST

Sl. No.	Cover – A	Yes	No
1	Court Fee/ IPO affixed		
2	EMD in the form of DD furnished		
3	Documentary evidence of constitution of the Company/ Firm		
4	Copy of Manufacturing/ Trade License issued by the competent Licensing Authority for the quoted products		
5	The instruments such as Power of Attorney, Resolution of Board etc.		
6	Sales Tax/VAT & Service Tax Registration Certificate		
7	PAN Card		
8	Declaration as per Annexure – III		
9	Details of experience as per Annexure-IV		
10	ISO 9001:2008 certificate		
11	Details of offered GPS Device with manufacturer's name as per Annexure-V		
12	Annual Turnover Statement for 3 years as per Annexure-VI		
13	Details of Manufacturing Unit as per Annexure-VII		
14	Undertaking of Fraud & Corruption as per Annexure-VIII		
15	Agreed Terms and conditions as per Annexure-IX		
16	Manufacturer's authorization (if applicable)		
17	Signature & Seal on each page of Bid Document		
Sl. No.	Cover – B	Yes	No
1	Price Bid as per Annexure - XI		

ANNEXURE – XI

TENDER NO:

Date:

PRICE BID**Supply, Installation, Testing & Operation of GPS Tracking System**

Sl. No.	Name of Work	Total amount (Rs.) (in figures)	Total amount 9Rs. (in words)
1	Supply of 25 (twenty five) Nos. GPS Tracking Device for Fire & Emergency Services vehicles in greater Guwahati.		
2	Operation cost for 1(one) years.		
3	TOTAL COST (1+2)		

Total Cost is inclusive of all taxes, duties, insurance, transportation, loading-unloading, installation, commissioning, testing and operation. Element of tax built into each of the above three activities should be indicated separately.

(Signature of the Tenderer)

Name: _____

Date:

Designation: _____

Seal:

Place:

NIT No. F&ES/PS/138/Pt/2552-60

Dated Guwahati the 26.06.2014.

Copy to:

1. The Commissioner & Secretary, Govt. of Assam, Home & Political Department, Dispur for kind information.
2. The Director of Industries, Udyog Bhawan, Bamunimaidam, Guwahati – 21 for kind information.
3. The Senior Financial Adviser to the Govt.of Assam, Home (B) Department, Dispur for information.
4. The Deputy Secretary to the Govt. of Assam, Home (B) Department, Dispur for information.
5. The Finance and Accounts Officer, Fire & Emergency Services, Assam, Guwahati for information.
6. The Fire Prevention Officer, Fire & Emergency Services, Assam, Guwahati for information.
7. Office Notice Board.
8. Office Website www.asfso.org
9. M/S

Sd/-
Director,
Fire & Emergency Services, Assam,
Panbazar, Guwahati.